

BREAKFAST CLUB AND AFTER SCHOOL CLUB REMINDERS

Welcome

Dear Parents and Carers

We are writing this letter to remind all parents/carers of the key points for users of the Crane Park Primary Breakfast and After School Clubs. We would also like to thank parents/carers who currently adhere to the points raised. Thank you.

Parking

When driving on to the school premises please exercise extreme caution and ensure that you do not exceed the speed limit.

Payments

Please ensure that payment is made in advance on the first day of the week that your child attends either Breakfast or After School Club. These payments must be made using the Online Payments service. We are no longer able to accept cash/cheque payments.

After School Club Collection Time

Please be aware that the latest time that you can collect your child from the After School Club is 5.45pm. Any parent who has not collected their child by this time will be charged a late fee of £5.00 per fifteen minutes.

Breakfast Club Drop Off

Please ensure that you hand your child over to a member of the Breakfast Club staff and sign them in before leaving. Please do not leave your child to make their own way to the hall. The latest time you can drop your child at Breakfast Club is 8.30am.

Non-attendance

Please remember that if your child does not attend one of their allocated sessions you will still be charged.

Breakfast Club Contact

Please note that Breakfast Club have their own telephone and they can be contacted on 07835 191456 for any enquiries. Please can you ensure that if your child is not going to be attending one of their allocated sessions that you contact the Breakfast Club staff to inform them.

After School Club Contact

The After School Club telephone number is 0777 613098. Please direct enquiries to this number and ensure that if you are going to be late collecting your child that you call and inform the staff of this.

Payment Enquiries

Any enquiries relating to outstanding payments should be made to Kerri Thomson on the main school number 020 8894 9047.
